

Kingston Collegiate and Vocational Institute

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Where Tradition meets the Future – Où la tradition et l'avenir se rencontrent

Principal: Mr. T. Holden

Vice-Principal: Mrs. M. Bartlett

Vice-Principal: Mr. L. Gibson



Dear KC Volunteer:

On behalf of the staff, students and parents of the KC community, I want to welcome you to our sports program. Volunteerism is the lifeblood of athletics at KC. Indeed, without the selflessness of people like you, many of our sports programs would simply not run.

To gain an overview of the philosophy of KC athletics and a more specific explanation of the duties and responsibilities of KC coaches (both staff and volunteer), please spend some time reading the KC Coaches' Manual which can be accessed via the following web link: <http://kcvilimestone.on.ca/Athletics/>

According to Limestone Board protocol, the school has a responsibility to ensure that all volunteers have completed a current (updated yearly) CPIC form and a Limestone Board of Education Volunteer Information and Interview Form. The CPIC needs to be conducted by the police while the Volunteer Information and Interview Form can be picked up from your KC staff advisor or in the KC main office. When completed, both of these forms must be filed in the main office at KC. If you have any questions or difficulty, please contact your staff advisor, me or a member of the KC administration, who is the school's administrative contact for this process. We are certainly aware that requiring you to engage in this time-consuming process on top of the work you are or will be doing with kids seems like a great deal to ask. However, it is important to remember that these steps are designed to protect both the student **and** the volunteer.

Thank-you again for sharing your time, energy and expertise with KC's student-athletes; I sincerely hope you get as much fun and satisfaction from the experience as the kids surely will.

Sincerely,

David Loken,
Athletic Director, KCVI
lokend@limestone.on.ca

Ted Holden
Principal, KCVI

